



INITIAL NEWS RELEASE

(Revised Draft)



FOR IMMEDIATE RELEASE

Officials of the _____ report the occurrence of (a/an) _____ at the _____ site located in _____, (). This incident took place at about _____ (AM/PM) and professional (response/recovery efforts/emergency operations) began immediately. Certified and trained public safety (Emergency Response Organization members/Security Officers) on duty at _____ have assessed the scene and formed a positive plan of action. Supporting agencies including the (Local, County, State, regional and/or National emergency response agencies and resources, etc...) are already on scene or enroute to form a unified response. The (fire/spill/incident) occurred (at/near) _____, and its impact to the community and adjacent (properties/waterways) is _____.

The (site) _____ places the safety of this community, workers, and the environment as its highest priority. The site maintains state-of-the-art (safety/fire fighting/containment and clean-up/security) systems to preserve this national asset. The site utilizes reliable system in case of an emergency.

_____ officials advise that (#/no) injuries have occurred as a result of this incident. At this time there (is/are no) reason(s) to evacuate homeowners/businesses adjacent to the site. Any potential relocation of nearby personnel or vehicle/marine traffic will be coordinated by (local law enforcement/Coast Guard) officials. Further briefings will be provided by this



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office as available, we appreciate the support of the news media in relaying these important informational updates.

Form Instructions:

1. Save template to your desktop.
2. Customize information to site event.
3. Select appropriate choices from blue font color.
4. After draft document is approved, *Select All* and change font color to Black.