



## Field and First Responders Working Group (FFRWG)

### Highlights FFRWG Teleconference February 3, 2011, 3:00 p.m. EST

#### Participants

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Mike Brock, B&W Pantex  
Chuck Fauerbach, NTS, Co-chair  
Bill Froh, DOE/NNSA  
John Gamby, NTS  
Scott Hackler, B&W Y-12  
Jeffrey Leifel, ORISE

George Mosho, ANL  
June Pauley, DOE/NNSA  
Robert Still, SRS  
Joseph Terranova, BNL  
Dennis Urban, ORISE  
Michael Venegoni, BNL

#### Purpose/General Information

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- The meeting opened with an announcement of the meeting being recorded only for note taking accuracy. There were no objections to the recording by the participants. Participants were assured that the recording will be destroyed when highlights are approved. Using this approach, DOE is allowing the recording of these teleconferences.
- A roll call of the participants was taken and Chuck Fauerbach chaired the meeting.
- Highlights from the January 6 teleconference were distributed prior to this teleconference. There were no questions concerning the January 6 highlights.
- Chuck confirmed that retired Chief Gurney Wiggins remains active as co-chair through the annual EMI SIG Meeting in May. His home e<sup>i</sup>-mail and other contact information is updated on the Listserv.

#### May 2011 Workshop Update

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- Participants discussed four workshop presentation topics from the January teleconference: *ICS 300 & 400*, *HAZMAT IQ*, *Dispatch Center Briefing and Panel Discussion*, and *EMS Protocols and Capabilities Panel Discussion*.
- Two additional agenda topics were accepted: *Responder Lessons Learned from Facility Startup and Decommissioning*, and *Risk Analysis in a Depressed Economy*.
- A handout table is planned at the workshop and items are solicited. ORISE will print any materials submitted for distribution and will ship them to the hotel. Dennis Urban requested camera-ready copy as soon as possible.



## Additional Discussion Items

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- **SharePoint Activity**

- No SharePoint access problems were reported.
- SharePoint document submissions remain low and additional postings are encouraged. The 10 categories of information sharing that the WG agreed to populate show little activity. Site representatives are urged to share site resources; sensitive documents are shareable using the example of documents listed under the HAZMAT category. The goal is to provide a sharing of policies and procedures across the complex which could lead to standardization of policies and procedures in the future.

- **Fire Protection Conference**

- Occurs the week after EMI SIG workshop at LLNL. Chuck suggests preparing a recap of workshop topics for sharing at the meeting.

## Action Items

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- The lead for each presentation will submit a several sentence summary of the presentation by COB Friday, February 18. Please provide presentation name, summary of topic covered, and advise of any audiovisual requirements for the room. Summaries are to be sent to the co-chairs, to Dennis Urban, and to Louise Wyatt (louise.wyatt@orise.orau.gov):
  - *ICS 300 & 400* (Chuck Fauerbach)
  - *HAZMAT IQ* (Chuck Fauerbach)
  - *Dispatch Center Briefing/Panel Discussion* (John Gamby)
    - A survey questionnaire is to be prepared by February 10 COB (John Gamby) (Dennis Urban or Louise Wyatt will send the questionnaire to the to Listserv addresses)
  - *EMS Protocols and Capabilities Panel* (Chuck Fauerbach)
  - *Responder Lessons Learned from Facility Startup and Decommissioning* (Scott Hackler, lead; Rob Still and Mike Brock, assist)
  - *Risk Analysis in a Depressed Economy* (Rob Still, lead; Scott Hackler, assist)



## Field and First Responders Working Group (FFRWG)

- Provide camera-ready handouts (advise quantity needed) which would be of interest to WG members (photos acceptable in JPEG or PNG format) to Dennis Urban by COB April 15. ORISE will print and ship handout items to Charleston.
- E-mail draft teleconference highlights to co-chairs for review by COB February 4 (Dennis Urban).

### **Wrap-up**

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- The next teleconference meeting is scheduled for **Thursday, March 3, 2011, at 3:00 p.m. EST.**

Meeting adjourned at 3:53 p.m.

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