



First and Field Responders Working Group (FFRWG)

Highlights FFRWG Teleconference April 19, 2012, 3:00 p.m. EDT

Participants

Brenda Anderson, LANL
Mike Brock, B&W Pantex
Portia Drost, ORISE
Chuck Fauerbach, NNSS
Bill Froh, DOE/NNSA
John Gamby, NST
Scott Hackler, B&W Y-12
Bill Ho-Gland, B&W Pantex
Troy Hughes, Los Alamos County
Jeff Leifel, ORISE

Larry Lewis, ORNL FD
Mike Masters, ORNL
Davy Matthews, NST
Eugene McPeck, SNL
Nickie Panis, WSI-NV
Craig Patterson, ANL FD
Roger Paul, B&W Y-12
June Pauley, DOE/NNSA
Mark Short, LLNL
Rob Still, SRNS

General Information

- A roll call of the participants was taken and Chuck Fauerbach chaired the meeting.
- The meeting opened with an announcement regarding audio recording. The meetings are recorded solely for note taking accuracy. There were no objections by the participants. The recordings are destroyed when Highlights are approved. Using this approach, DOE is allowing the recording of these teleconferences.
- There were no objections to the previous March 22, 2012 Highlights.

Old Business

March 22, 2012 Action Items Update

- No additional ideas for the flyer have been received. If anyone has any, please post on the SharePoint site.
- There have not been any postings on the SharePoint site of talking points and/or materials for the presentations or panel discussion yet; Jeff those to arrive closer to meeting time or possibly during the meeting.
- Currently there is no indication that there is going to be anything special set up for the lunch hour.



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Review of Timeline and Agenda Activities

- Timeline for the Monday meeting was sent out to all. If another hour on Tuesday morning is needed to finish up our business, Jeff will let us know what room we will be using. Review the agenda to see if you have any questions or changes that need to be made to the timeline so we can tell Dorothy that this is the final agenda. Regarding the 11:00A – 11:30A time slot, correction was made that Mike Brock will be unable to attend and that Bill Ho-Gland will be stepping in for him. Jeff also mentioned that he needs a brief bio for Mark Short to put in the 8:00A-8:45A presentation description.
- If you will be making a formal presentation to the group, please remember to you're your talking point and/or materials to the SP site in folder "Annual Meeting Monday Session" or contact Jeff. He will line the presentations up according to the timeline so they will be readily available. Any questions or problems contact Jeff.
- Quick reminder to those who will be representing their site to have a brief status put together of the activities at your site involving emergency services organizations.

Discussion of WG Tour on Thursday

Gamby – Received an email from Chief Cordova of Seattle FD saying he was looking into the details of our request for a tour.....a briefing on the history of Seattle FD, going through their museum, seeing their new waterfront CBRNE response capability, and also the Fusion Center. If you are planning on attending the tour, please advise Chuck Fauerbach, John Gamby and Jeff Leifel so we can get a number to advise Chief Cordova and make logistic arrangements. Also, please bring your site badges in case we need them for access to the Fusion Center.

Status of Display Booth

Hackler – Jeff and ORISE provided a graphics person for us who has done a really good job of taking some of the wonderful pictures representing response capabilities we received and molding all them all together along with the icons created for each of the response capabilities that we are representing. Jeff took a picture of it and sent it out to everyone. Anyone interested in helping to man the booth during break periods throughout the week should contact Chuck and he'll make up a schedule. If you have any business cards for distribution, bring them to the booth.



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Open Discussion

Inquiry was made about the possibility of a hotel shuttle service. Jeff said he could also ask Weatherly about possibility of local shuttle service.

No nominations have been received as yet. Ballots will be given out at the meeting....you'll drop them in a box.....they will be counted later versus a raise of hands. If you have candidates that have agreed to serve, please send those nominations into us. We'll need those and flyer suggestions to us by May 4th so we will have time to print up the ballots and flyers before the meeting.

Action Items

- Need nominations and suggestions for flyer by May 4th...send to Chuck, Scott and Jeff.
- If you are making a formal presentation, post your talking points and/or materials to the SharePoint site in folder "Annual Meeting Monday Session" or contact Jeff Leifel.
- Advise Chuck, John or Jeff if you want to participate in Seattle FD tour.
- Don't forget to bring business cards to the display booth if you want them distributed.
- Find out about availability of hotel shuttle or local shuttle service.

Wrap-up

- The next conference call will be a Leadership Meeting and is scheduled for **Monday, May 7, 2012, 3:00 p.m. EDT, Noon PDT**. Anyone else is welcome to call in too.
- The teleconference was concluded at 3:25 p.m. EDT.