



First and Field Responders Working Group (FFRWG)

Highlights FFRWG Teleconference January 25, 2012; 3:00 pm, EST

Participants

Brenda Anderson, LANL
Dennis Cavalier, SNL/NM
Portia Drost, ORISE
Chuck Fauerbach, NNSS
Bill Froh, DOE/NNSA
John Gamby, NST
Scott Hackler, B&W, Y-12

Jeff Leifel, ORISE
Craig Patterson, Argonne FD
Roger Paul, Y-12 EM
June Pauley, DOE/NNSA
Mark Shedden, B&W Y-12
Mark Short, LLNL
Rob Still, SRNS

General Information

- A roll call of the participants was taken and Chuck Fauerbach chaired the meeting.
- The meeting opened with an announcement regarding audio recording. The meetings are recorded solely for note taking accuracy. There were no objections by the participants. The recordings are destroyed when Highlights are approved. Using this approach, DOE is allowing the recording of these teleconferences.
- **FFRWG membership directory** is available on the EMI SIG website:
<https://www2.ornl.gov/EMISIG/Members.aspx?GroupID=24>

Old Business

- Chuck Fauerbach reviewed the Highlights of the December 14, 2011 WG meeting and they were approved for posting.

Update of Action Items from December Meeting

- Scott's updated Program Plan that he sent out to the ListServ are now posted on the SharePoint site.
- Status of VTC availability at the hotel in Seattle. Jeff Leifel stated that he has been working with Weatherly, ORISE's meeting planning contact, and ORISE's IT guy, Chris Coach on this. We have the requirements down, but we still don't know from the hotel what we can and cannot do. Chuck mentioned that it will probably be closer to meeting time before we know who will not be able to attend and then we'll know if this will actually be an issue or not.
- Jeff reports regarding the hotel space, the extended stay for that Monday will probably be our best option. If we do the 7A to 7P format we discussed, it should not be an issue so we can continue on with that plan. If people do drop off near the end, there are other activities/functions that will be starting between 5P and 6P.

- The plan for the general tour is the Seattle EOC; Jeff hasn't received any suggestions for the WG tour. Fauerbach said that he would ask Deputy Chief John Gamby to look online at what was in the area to see what might interest our group from the all-hazard type of perspective. He can report what he comes up with at the next meeting. There were a few suggestions from callers who said they would be following up and report back at the next meeting. Send in any suggestions you might think of.
- No suggestions for a display were received since the last meeting. Chuck suggested having flyers and Scott said that thru Y-12 Terry Nore had the hardware for the display covered, and Jeff said that ORISE also had a backup. Chuck suggested that FFRWG pictures were needed for the display from exercises or events across the DOE Complex. There was discussion regarding pictures containing recognizable faces and having to get releases signed, etc. Scott said he would check into it and report back to the group. Scott also volunteered to collect the pictures and have some "artsie people" put it all together for the display purposes. Jeff also volunteered assistance with the project and can provide sample displays through the ORISE Communication and Marketing department once design elements are decided.

More SIG Planning Discussion

Just to review....there's been a shift of sorts on the methodology of this meeting. We've decided to move forward on more of a panel discussion format for most of the meeting and then a working session on the products that we are trying to put together of the Incident Management Team type. The first part of the morning, we discussed preserving a couple of hours for oral presentations....titles of some submissions were discussed but more information was needed before any decisions could be made. Jeff was requested to obtain further information and provide to the WG when it became available. Chuck said that he would also like maybe a five or ten minute presentation by each site's discipline rep on how things are going for them, their site, their challenges, any changes, etc. and then we can get to the meat of the panel discussion by category. The hot topic of Active Shooter was also a suggestion for a panel discussion subject. The active shooter abstract can be sent to Jeff and/or Dorothy. I should be noted it is part of the Panel Discussion space so Dorothy would know that it was going to be joining the Pantex and Skyline subjects. So first topic will be Active Shooter which will include a presentation and panel discussion; next will be the brief presentation from the sites, and then we'll have the panel discussions taking on the different topics; we'll need to work out the time allocations. Everyone let us know if you have any more suggestions for discussion.

Budget Discussion

Inquiry was made regarding the budget travel restrictions WG members had received. Scott indicated that Y-12 travel had been approved for presenters or committee members only. SSR had not received approval yet; LLNL is still up in the air; LANL was requested to send in a brief if presenting; Sandia was approved; Chuck was approved; ORNL, INEL, Hanford, BNL, Pantex, ANL hasn't been heard from yet; there needs to be a query sent out to everyone. The budget situation might be another item for discussion and how it is affecting everyone.



New Business

Scott Hackler Update – Scott has accepted a position, still within Emergency Services, as SME/Lead for contact with Y-12's UPF project, for probably over the next ten or twelve years, representing the fire department as plant shift superintendent in Emergency Management in the design and construction in the startup of that facility. Scott Vowell our Assistant Chief is going to be Interim Fire Chief for now. My boss wanted me to stay involved with the SIG group and I'm interested in doing that...just wanted to make sure that the WG is okay with that. Fauerbach and Andersen commented that Scott's change of job title should not affect his contributions to the group. There were no objections.

EMI SIG Discussion On Website Layout And Content

Website has been the same for a few years so wanted to bring up discussion of website usage and overall usability of what's out there and what we feel should change or be added and collect some feedback. Chuck indicated he definitely thought that the meeting highlights for each subcommittee/working group should be posted on the subcommittee/working group SharePoint sites and be for members' eyes only... there will be some mini-survey's going out to the SIG subcommittee/working groups over the next couple months to facilitate feedback.

Open Discussion

Brenda Andersen – Lessons Learned visibility – been asked to present to the WG the Lessons Learned template, the format that the SIG Training Committee has been using. Chuck also suggested that the Lessons Learned should be used as a topic for one of the panel discussions and that Brenda should lead the discussion. The template will be posted on SharePoint for WG viewing before the SIG meeting. Jeff will send the link out to the WG.

Scott Hackler received email that the standard on 1066 looks like it is close to being published. One of the things that will have an effect on us is Leased Off-site Facilities would have to have some rated approach form of BNA done to cover those facilities as you would do on one site. Chuck suggested that the 1066 topic be added to the panel discussion.

Mark Short – How many sites out there have Bio-Safety Labs...we have two at LLNL and evil exercise designers threw an active shooter and a bio-safety lab together which includes a threat not only to human life but to hazardous materials. It poses the dilemma of who goes in ...the local firemen or security. The exercise and AAR will be complete before the SIG and he will bring the story of the outcome to the meeting for the Active Shooter piece.



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Action Items

- Update from callers who had suggestions for WG tour in Seattle.
- John Gamby to investigate Seattle vicinity for WG tour possibilities from an all-hazard type of perspective.
- Update - Jeff will make inquiries regarding the VTC availability.
- Scott to check the legalities regarding pictures for the display.
- Jeff will check on availability of more complete information regarding the Pantex and Skyline submissions for presentations.
- Send Chuck and Scott emails on any further suggestions for the panel discussion.
- Let Chuck and Scott know what your travel budget status is for the EMI SIG meeting attendance.

Wrap-up

- The next conference call is scheduled for Thursday, February 23, 2012, 3:00 pm EST, noon PST.
- The teleconference was concluded at 3:55 pm EST.

Conference Call In: 866-763-0865

Participant Code: 4980583