



Emergency Management Issues (EMI)
Special Interest Group (SIG)

Highlights - Draft
Training Working Group Conference Call
Tuesday, April 8 2008; 3:00 PM Eastern Daylight Savings Time

Participants:

Bob Burger, Sandia
Dorothy Cohen, ORISE
Marie Dunkle, M.K. Dunkle Consulting
Dave Freshwater, DOE NA-41
John Harris, DOE ORO
Thom Kerr, ORNL
Teresa Lawlor, B&W Y-12
Ed Miller, DOE NA-43
Steve Lockett, DOE NA-41
Amber Martin, Navarro
Fred Webb, SRS

Roll-Call

Bob Burger began the meeting with roll-call. The above 11 persons participated in the Training Working Group (TWG) call.

Annual Report/Objectives

Bob indicated that he has prepared a report and submitted it to Sue Jacox for review/editing. This report will be submitted to the TWG and EMI SIG Steering Committee (SC). The SC will be asked to approve objectives 1 & 2:

1. Identify/develop method for incorporating lessons learned into training.

- 2: Identify standard ERO Training
 - a. Emergency Operations Center and Field Responders
 - b. Develop minimum qualifying requirements
 - c. Integrate NIMS



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Bob encouraged members of TWG to provide feedback on the adequacy of current objectives, and suggestions for future course of action for the group. He indicated that he will be expecting members to get involved with working on objectives.

Site/Member Updates

- **Marie Dunkle** announced that she would be conducting a workshop (Turning the Table on Emergency Decision-Makers) during the EMI SIG Annual Meeting on Monday, May 5, 1:00-2:30 p.m. It will be in tabletop format. She requested that TWG members who are interested in playing an active role in this workshop notify her at mdunkle@mindspring.com; (770) 335-0967.
- **Fred Webb** indicated that time and resources continue to be a challenge at SRS.
- **Bob Burger** reported that NNSA/SSO locally will conduct an assessment at Sandia next week and bring in other personnel to assist. The focus is expected to be on emergency public information (EPI).

Bob announced that there will be a TWG exhibit at the EMI SIG Meeting; members are invited to share examples. He can be contacted at rfburge@sandia.gov; 505-284-9950.

- **Teresa Lawlor** reported that B&W Y-12 is currently working on their corrective action plan (CAP) following the HS-63 assessment. In the past, the site's emphasis has been on maintaining proficiency of the team as a whole. HS-63 has suggested that there be more of an individual focus.
- **Thom Kerr** said that ORNL has been working with John Harris on the issue of maintaining proficiency of ERO cadre. The site is expecting an HS-63 assessment in May. They are also involved with training off-site participants for their full-participation exercise. He is interested in knowing what other sites are doing in this regard. He can be contacted at kerrta@ornl.gov; 865-576-2192. Bob said he would put this item on the agenda for the TWG meeting in Reston.



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Thom also posed the question as to how to document both initial and continuing proficiency. He said is he interested in knowing what other TWG members are doing.

Bob said that Sandia is in the process of identifying refresher training requirements, grading proficiency standards, and developing a proficiency training program.

John Harris stated that he had two questions:

(1) How do you conduct enough exercises to ensure that everyone in a large cadre is covered?

Suggestions from the group included having monthly functional drills, combination of monthly drills and quarterly exercises, and limited scope performance tests. Another suggestion was to increase staff.

Part of the problem has to do with the fact that in some instances cadre positions are more than three (3) deep. For example, there may be six (6) persons on the roster for a position, making it very difficult to ensure that all of these individuals are exercised adequately.

(2) Does anyone have good consequence assessment training?

John stated that the challenge is to provide appropriate training for individuals on the consequence assessment team who are not in full-time consequence assessment positions. Marie suggested that the question be posted to the website. (John sent an e-mail through the TWG listserv.)

Ed Miller indicated that NA-43 is working on technical qualification requirements for Headquarters staff.

NEXT MEETING

The TWG will meet during the EMI SIG Meeting in Reston, Virginia on Monday, May 5 from 11:30 a.m. to 12:30 p.m. The next TWG conference call is scheduled for August 20.