



Highlights TS Teleconference January 20, 2010, 3:00 p.m., EST

Participants

Andersen, Brenda; LANL
Atencio, Amparo; ORISE
Bayne, Stuart; AWD
Burger, Bob; SNL
Freshwater, Dave; DOE NNSA
Harris, John; DOE ORO
Kerr, Thom; ORNL
Lawlor, Teresa; B&W Y12

Lockett, Steve; DOE NNSA
Martin, Pete; Excalibur Associates, Inc.
McClellan, Jan; LBL
Mitchell, John; Knowledge Systems Solutions
Moore, Jim; NST
Nelson, Don; LLNL
Shaw, Susan; DOE NNSA
Wynne, Sara; LBL

Review of October 2009 Minutes

Minutes of the October 2009 conference call were approved by Bob Burger. No changes were recorded.

Subcommittee Status

The Training Working Group has officially been recognized as a subcommittee. Its new name is now the Training Subcommittee (TS). This new status offers the TS a more direct link to other subcommittees and the Steering Committee. The TS web pages will be moved from under the Exercise and Drill Subcommittee pages and will no longer be password protected.

Annual Meeting - Workshop

The time available for a TS workshop has increased to a ½ day or full day. There are currently four presentations that have been approved by the Steering Committee. We do NOT need to make the Steering Committee aware of any additional training-related presentations to be delivered during the TS workshop block of the agenda; however, the workshop agenda will need to be approved. An agenda is needed for the TS Workshop. Agenda items include:

1. Discuss objectives and goals for 2010-2011
2. Deliver training presentations that came through for call for proposals
3. Discuss core group work and status (objectives, status, whether to further pursue)



Annual Meeting - Displays

ORNL will have a display. The TS will also have a tabletop display. We need items for the table, including give-aways, CDs, books, or other materials to share. Email Amparo Atencio if you have any items to share. A collage of photos will be used for the display. Photos should be sent by 2/26/10 to Amparo Atencio as .jpg files and should include descriptions of who, what, where. The following people have volunteered to submit photos:

- Thom Kerr
- Brenda Andersen
- Don Nelson (not attending, but will still send photos)
- Jan McClellan
- Bob Burger

Report to the Steering Committee

Bob Burger is in the process of writing a draft report of TWG accomplishments for the Steering Committee. Thom Kerr will provide additional information for it. It is available for comment by requesting a copy from Bob. The final report will be submitted in March 2010.

Bob Burger sent a request for feedback to Robert Gee of the Steering Committee to determine if there is a direction on long-term objectives for future issues. The Training Subcommittee is tasked with looking at anything that impacts training at DOE and across the sites.

New Business

Questions and ideas from the sites included:

1. Diana de la Rosa asked how sites handle MOUs when mutual aid or civilian response is required. For example, are there meet and greets when various groups have to work together on response events. In Oak Ridge, the three different sites call on each other first if there is a problem and don't routinely call civilian response first. For full participation exercises, they do get hospitals and state and local agencies involved. They also conduct training classes and routinely invite state agencies to attend. However, they do have formal agreements in place between the sites, since they are each run by different companies.



Training Subcommittee (TS)

2. A recommendation was made to have panel discussions during the TS workshop:
 - How different DOE sites coordinate mutual aid
 - Core group reps following each presentation for further discussion, using probing questions that have been thought out to stimulate discussion
3. Thom Kerr noted the data systems in use may be replaced, and he will have further news when the changes are implemented.
4. Major changes to the DOE Order may also be coming.
5. There was a question about attempts to standardize training for responders across the state in NM. Do the sites need to worry about that if their states decide to standardize? The consensus was that states may have input, but not regulate what Feds do.

Action Items

Responsible	Task	Deadline
Thom Kerr Brenda Anderson Don Nelson Jan McClellan Bob Burger	Submit photos for tabletop display	2/26/10
ALL	Let Amparo know of any products or resources (e.g., books, CDs, etc.) for display table	2/26/10

Next Call

April 21, 2010
 3:00 PM Eastern/2:00 PM Central/1:00 PM Mountain/12:00 PM Pacific