



Training Subcommittee(TS)

TS Workshop Highlights May 3, 2010, 9:30 a.m.–4:30 p.m. MDT EMI SIG Annual Meeting, Las Vegas, NV

Participants

Atencio, Amparo; ORISE	Mellor, Barry; DOE NNSA
Bleich, Marta; ANL	Miller, Edward; DOE NNSA
Burger, Bob; SNL	Mitchell, John; Knowledge Systems Solutions
Delellis, Katie; AlphaTRAC, Inc.	Mithcell, Laurie; Mission Support Alliance
Dunkle, Marie; MK Dunkle Consulting	Moore, James; National Security Technologies
Gee, Robert; BWXT Y-12	Murawski, Bob; Murawski Enterprises, Inc.
Hodgin, Reed; AlphaTRAC, Inc.	Murawski, Linda; Murawski Enterprises, Inc.
Kerr, Thom; ORNL	Oskarsson, An; AlphaTRAC, Inc.
Koenig, Leslie; Bechtel National, Inc.	Shunk, Kim; Bechtel Jacobs
Luckett, Stephen; DOE NNSA	Tackett, Liz; WRS

Old Business

State of the Subcommittee

Bob Burger reported that the Training Working Group transitioned to subcommittee status in November 2009 and is renamed the Training Subcommittee.

The Training Subcommittee retains the Training Working Group's 2009–2010 objectives.

Report to the Steering Committee

The overarching goal of the TS is listed as “to facilitate continued development and improvement of Emergency Management Training Programs at DOE sites by sharing information, lessons learned, and good practices.”

The report details the status of current objectives.

Information Sharing Presentations

Linda Murawski and Bob Murawski presented information on Job and Task Analysis Redoux, which helps validate emergency plans and procedures, supports training, and provides updates to duties.

An Oskarsson and Katie DeLellis presented information on Experience-Based Decision Training for Chemical Emergencies with a demonstration of a training system, AlphaACT (Advanced

Crisis Technology). This was initially developed as a response tool, but is being converted to a training tool.

Status of 2009–2010 Objectives

Objective 1—Conduct an annual workshop: Completed and remains an ongoing objective.

Objective 2—Conduct quarterly conference calls: Completed and remains an ongoing objective.

Objective 3—Develop recommendations and produce a report for incorporating lessons learned into training: Completed and is a living document to be reviewed annually.

Objective 6—Develop recommendations for standardizing offsite training: Not completed and is recommended for continuation in 2010-2011 with consensus that there is a need for standardized training, but there may not be a need for a subcommittee product.

Objective 7—Develop recommendations for standardizing proficiency training: Not completed and is recommended for continuation in 2010-2011.

New Business

2010-2011 Objectives and Goals

The subcommittee brainstormed on possible objectives for 2010-2011:

- Collaborate with EOTA and provide input on content for courses on:
 - Field response
 - Consequence assessment
 - EOC (functions vs. titles)
- Review reports on HQ evaluations (red, yellow, green) to look for trends. Is there anything universal to be addressed?
 - HS63 reports
 - Define refresher training needs
 - Corrective action systems
 - Determine when CBT training is an effective solution
- Develop resources/references/contacts from existing data that would be helpful to new staff (training, emergency management, DOE world, etc.)
 - Professional development for those new in the training field
 - Hanford's EP 101 as a model
 - Review EMI SIG publications for updating (pertinent to training professionals)
- Determine where training professionals need the most support:
 - Better defining training refresher needs
 - Corrective actions systems
 - Integrating with EOTA in field response, consequence assessment
 - Standardize ERO training by analyzing by function instead of job title for EOC

The consensus was to work on two of the proposed objectives:

- Objective 8—Review reports on HQ evaluations (red, yellow, green) to look for trends. Is there anything universal to be addressed?
Volunteers:
Lead: Jim Moore (NSTec)
Steve Luckett (NA-41)
- Objective 9—Resources/references/contacts helpful to new staff (training, emergency management, DOE world, etc.)
Volunteers:
Lead: Laurie Mitchell (Hanford-MSA)
Marie Dunkle (MK Dunkle Consulting)
Julia Donkin (EM-45)
Bob Burger (SNL)

Potential Products

The subcommittee brainstormed ideas for potential future products:

- Develop a tool that maps out corrective action systems. There is no standardization because corrective action is more than training.
- Develop online refresher training for protective actions.

Subcommittee Business

The subcommittee agreed to hold regularly scheduled teleconferences every two months, on the third Wednesdays, at 3:00 p.m. EDT, beginning July 21.

Ideas to enhance the TS web pages included:

- Linking to other TS items of interest (EPI and Exercise Drill pages related to training)
- Developing a new page providing the status of all working objectives
- Developing a new page with reviews of training products
- Creating a survey to get additional ideas for website ideas from other TS members

Suggestions for use of the TS SharePoint Site included setting up folders for all working objectives to upload documents to be shared.

Next Subcommittee Meeting

The next TS teleconference is scheduled for **July 21, 2010, at 3:00 p.m. EDT**. The call-in number will be distributed at a later date.