

**ORISE Science and Technology Fellow**  
**Office of International Affairs/Office of European, Asian and Pacific Affairs**  
**U.S. Department of Energy**

**Position Description and Qualifications**

**Qualifications**

The ideal candidate would have:

- A background in energy policy, including one or more of the following areas: energy technology development and deployment; climate change mitigation and adaptation; energy security issues; and energy markets.
- Expertise on one or more countries in Europe, South Asia, or Southeast Asia. Expertise on the energy sector is especially welcome, but wider knowledge about a country's politics, economy, history, and language is all very helpful.
- The ability to multi-task and perform under tight deadlines.
- Excellent writing skills.
- Excellent interpersonal skills. Interacting with PI colleagues and interagency and foreign counterparts is part of the appointment.
- Flexibility to take on new tasks and responsibilities as needed.
- A willingness to travel internationally in support of PI's mission.

**About the Office of International Affairs/Office of European and Asian Pacific Affairs**

The Assistant Secretary for International Affairs (IA) is the primary policy advisor to the Secretary, Deputy Secretary, and Under Secretary on international energy affairs, including international energy policy issues, international policy analysis, development, evaluation, and implementation. IA provides Departmental leadership strategies to implement international aspects of the energy policy of the United States. IA represents the Department and the United States Government in interagency processes, intergovernmental forums, and bilateral and multilateral proceedings that address matters relating to the development and implementation of national and international energy policies, strategies and objectives. IA serves as the Department's formalized lead entity on international engagements.

The Office of European and Asian Pacific Affairs (IA-32) under the Deputy Assistant Secretary for Asia, Europe and the Americas (IA-30) within the Assistant Secretary for International Affairs (IA), is responsible for developing strategies to foster collaborative energy R&D and deployment activities and partnerships, and to encourage energy investment and trade that will improve energy security, strengthen economic competitiveness and further global environmental initiatives in Europe and the Asia Pacific. The Office develops strategies to remove impediments to international energy trade. The Office analyzes energy policy, market trends,

investment and trade issues and their impact on U.S. national security, foreign policy, climate policy, and trade policy objectives. The office coordinates DOE policy issues and working relationships with specific nations and international organizations and serves as the primary DOE point of contact with these countries and organizations. The Office implements policies and programs aimed at enhancing exports of U.S. energy services, commodities and equipment and serves as the Department's focal point for energy firms seeking Federal assistance to overcome barriers in overseas markets. This office is also responsible for solving practical international energy problems and for promoting new responses for dealing with the problems through multilateral and bilateral activities.

### **About the Appointment**

The Fellow would participate as an integral member of a team of International Relations Specialists in the Office of European and Asian Pacific Affairs.

The Fellow's portfolio would include support for countries in Europe and/or Asia, either as a country desk officer or in support of the country desk officer, depending on previous experience and expertise.

### **Responsibilities include, but are not limited to:**

- Researching and writing a special report on a relevant topic of interest to inform the decision-making of senior Department of Energy officials.
- Writing briefing materials for the Secretary of Energy and other senior DOE officials to prepare them for bilateral and multilateral meetings and other engagements. This includes essential background information, talking points, etc.
- Identifying opportunities and developing ideas on how to advance USG and DOE priorities through international engagement on energy issues with all available resources.
- Communicating extensively with international counterparts, U.S. embassies, other USG agencies, DOE program offices, and private sector stakeholders...and building a network of contacts in order to support PI's mission.
- Helping organize mission-essential international conferences, workshops and meetings, both in the U.S. and overseas.
- Staying abreast of all the latest governmental and commercial energy developments in the countries in your portfolio.
- Recommending to senior DOE officials which meetings to take and events to attend.

**Discipline(s):** any of the Social Sciences, Foreign Affairs, Economics, and Public Policy

**Eligibility:** U.S. Citizens only. Must have been enrolled in an undergraduate or graduate institution within the last five years. Must be available full-time.

**Location:** Washington D.C.

**Duration:** 1 year – with the possibility of extension for additional years

**Frequency:** Applications accepted September 30th to October 12th

**Awards Made:** One

**Deadline(s):** Apply by October 12th

**Benefits:** Annual stipends range from \$70,000 to \$100,000 (depending on academic level and work experience). Additional allowances for insurance are also provided.

**Funding Source(s):** U.S. Department of Energy

**How to Apply:** Please send cover letter and resume to [DOE-RPP@orau.org](mailto:DOE-RPP@orau.org)

**Contact:** Samuel.Browne@hq.doe.gov