

Tips for Completing the ZORF

- Project description – This advertises the research opportunity that is being requested and the educational benefit to the participant. The typical structure for a project description is: two sentences describing the overarching research goal of the lab, two sentences about the specific research goal of the project, and two sentences about the knowledge, skills, and abilities that the participant will gain during the opportunity. As ORISE is an educational opportunity, please do not use words that denote a job (e.g., work, responsibilities, position, salary, etc.). Questions to consider:
 - What is the mission of your research facility?
 - What research or problem will the participant be involved in?
 - What will the participant do?
 - What will the participant learn?
 - What exposure or professional development will this opportunity provide?
- Limit Visibility and Selection – This will allow mentors to select specific individuals, such as selection committee members, to view applications to an opportunity. If “yes” is not selected, any mentor who is associated with your organization will be able to view the applications.
- Other Approver – If there is a person at your organization (e.g., the program coordinator) who is responsible for approving all selections, mark “yes.” When the mentor makes a selection, it will be routed to the other approver prior to transmission to ORISE for processing.
- Academic Status– For postgraduate programs, you can restrict eligibility to “Degree received,” “Degree received OR currently pursuing,” which will include applicants who are still finishing their degrees, or “Currently pursuing and degree received by XX,” to include applicants who will complete a degree by a certain date. For student programs, select “Currently Pursuing.”